

Village of Freeville
Planning Board Meeting Minutes

July 28, 2026

Present: Chairperson Tom Cavataio; Members Diane Eaton, Jim Case, Ryan Maher; Stone & Tile Tec representatives Chris Little and Brian Keith

Call to Order:

The meeting was called to order at 7:10pm.

Meeting Minutes:

Member Eaton made a motion to approve the meeting minutes from June 23, 2026. Member Maher seconded. All members voted in favor.

Privilege of the Floor:

Chris Little and Brian Keith of Stone & tile Tec attended to discuss an existing permit for a flood-control project that has not yet been completed. The permit needs to be renewed. They reported that Code Officer Dave Sprout advised them to present the project for a site plan review and that they had spoken with him during the first week of July.

Chairperson Cavataio noted that, under Village procedure, the Code Officer determines whether a project requires a SPR or only a building permit. Chris and Brian expressed concern regarding the updated floodplain regulations and how they might affect the project.

After the discussion, the board agreed that Chris and Brian should return their application to the Code Officer for clarification. Chairperson Cavataio will contact Dave Sprout to determine the appropriate next steps for the application and will follow up with Chirs and Brian once guidance is received. The Board also stated that they'd locate older Site Plan Review and SEQR forms for reference.

Local Laws and Article 4:

The Board wants to determine if local law 5 of 2026 has been approved and adopted by the Board of Trustees and whether or not it has been incorporated into the LUDC. Member Eaton will meet with Clerk-Treasurer Wallace to review local laws and incorporate the necessary updates into Article 4.

Adjournment:

Member Maher made a motion to adjourn the meeting. Member Eaton seconded, all members voted in favor. The meeting adjourned at 9:04PM.

Next Scheduled Meeting: August 25, 2026 at 7:00PM.