

VILLAGE OF FREEVILLE BOARD OF TRUSTEES
MEETING MINUTES
November 4, 2025

A regular meeting of the Village of Freeville Board of Trustees was held on November 4, 2025, at the Village Hall.

Call to Order: Mayor McCarty called the meeting to order at 7:00 pm

Present: Mayor Miles McCarty; Trustees: David Fogel, William Olson, Stephanie Ortolano, Diana Radford; Clerk Julia Wallace; Public Works Employee Dylan Schlee; Planning Board Member Diane Eaton; Deer Management Representatives Russ Nitchman and Eric Tofetgaard, Dryden Fiber Representatives Dave Makar and Tony Saleraro; Resident Jason Cuykendall

Privilege of the Floor: Director of Dryden Fiber Fiberoptic Internet Dave Makar gave a presentation discussing their company, their customers in the village, and their continued plans to expand and market their cost-effective and reliable internet. 142 Village residents currently use their services and meetings are scheduled with other homeowners and businesses within village limits. Makar agreed to send monthly reports to Clerk Wallace for the Board to look over.

Russ Nitchman and Eric Tofetgaard presented their Deer Management program to the board in hopes of being permitted to start hunting within village limits. They shared they're killing data, procedures, and motivations to the Board for members to consider prior to making a final decision.

Jason Cuykendall discussed the work he's been doing with Clerk Wallace to research the process for being allowed to conduct Bingo and games of chance within village limits. He explained that The Town of Dryden would be able to distribute Bingo licenses immediately and requested the board to adopt a law allowing games of chance in the village with administrative responsibilities given to Dryden.

Dylan Schlee of the Public Works department discussed the vandalism reported at Mill Dam Park. He also began discussion surrounding the issue of salting and plowing the roads this year. The board agreed to look into options for purchasing salt.

Diane Eaton of the Planning Board gave the Board an update about splitting work time between the LUDC and the Comprehensive Plan. She also made the board aware of changes to the LUDC that should be ready for their approval at their December meeting.

Minutes: Trustee Ortolano motioned to approve the October 7, 2025 Board of Trustees Meeting Minutes. Trustee Olson seconded the motion. All members present voted aye. Motion passed.

Planning Board: Trustee Ortolano motioned to approve the October 28, 2025 Planning Board Meeting Minutes. Trustee Fogel seconded. All members present voted aye. Motion passed.

Public Works: Trustee Olson motioned to approve the Public Works Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

Treasurer: Trustee Ortolano motioned to approve the Treasurer Report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Code Enforcement: Trustee Fogel motioned to approve the Code Enforcement Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

Clerk: Trustee Ortolano motioned to approve the Clerk Report. Trustee Olson seconded the motion. All members present voted aye. Motion passed.

Vouchers: Trustee Ortolano motioned to approve abstract #1125. Trustee Olson seconded the motion. All members present voted aye. Motion passed.

Old Business:

DEC / WWTP: Brief discussion was held about our being entered in a PILOT program in an attempt to be entered in an ammonia study that will help us remain compliant with no additional cost to the Village.

Draft Law #12 and Draft Notice to Residents: Trustee Fogel made a motion to approve the language of Draft Law 12 and the Draft Notice to Residents. Trustee Olson seconded. All members present voted aye. Draft law 12 will be included in our upcoming public hearing.

Draft Laws #13 and #14: The board decided to revisit draft laws 13 and 14 at the next meeting to ensure they've read through them thoroughly enough before making a decision. These will become draft laws #1 and #2 of 2026 as they won't be adopted until after the new year.

Deer Management Program: Discussion was held whether to continue or discontinue the deer management program. The Board felt that it was too late in the year to start up the program. They also felt the total number of deer killed last year did not warrant enough of a reason to kill more this year. The board respectfully declines to continue the program but invites their representatives to reapply next year ahead of the hunting season.

New Business:

Property Tax Relevy: Trustee Ortolano made a motion to accept and sign the 2025 property tax relevy. Trustee Fogel seconded. All members voted aye. Motion passed.

Draft Law #15: Trustee Olson made a motion to approve the language of Draft Law 15. Trustee Ortonlano seconded. All members present voted aye. Draft law 15 will be included in our upcoming public hearing but will be renumbered, due to what was previously laws 13 and 14, to draft law #13 of 2025.

Beaver Trapping: Discussion was held regarding strategies to manage village beaver population and flooding due to beaver dams. Clerk Wallace agreed to help Dylan Schlee apply for a nuisance beaver dam removal permit and will facilitate with local beaver trappers to manage beaver population in Freeville.

Draft Laws #16 and #17: Trustee Ortolano made a motion to approve the language of Draft Laws 16 and 17. Trustee Radford seconded. All members present voted aye. Draft laws 16 and 17 will be included in our upcoming public hearing but will be renumbered, due to what was previously laws 13 and 14, to draft laws #14 and #15.

Resolution- Shisel Electrical Quotes: Trustee Fogel made a motion to accept the following resolution:

A Resolution Accepting a Quote for Installation of Electrical Components

WHEREAS, the Village of Freeville Board of Trustees has identified the need to install a 100-amp manual transfer switch and associated electrical components on an existing service pedestal, and

WHEREAS, a quote has been received via Shisler Electric to provide and install the transfer switch, along with a set of 100-amp pin and sleeve connectors to be installed on owner-supplied cord, and

WHEREAS, the quoted price for labor and materials is \$4,275.00, excluding sales tax, and includes labor at prevailing wage rates, and

WHEREAS, the 100-amp pin and sleeve connectors represent a significant portion of the cost and may be specified for this particular application,

WHEREAS, the Village has also identified the need to install owner-supplied transfer switch and generator at the treatment plant, and

WHEREAS, a quote has been received to provide and install conduit and wiring, set the transfer switch, and connect feeder and control wiring to the generator, and

WHEREAS, the quoted price for labor and materials for the treatment plant generator installation is \$8,424.00, excluding sales tax, and includes labor at prevailing wage rates, and

WHEREAS, the scope of work at the treatment plant excludes gas hookup, digging, and backfilling, which shall be completed by others,

NOW, THEREFORE, BE IS RESOLVED by the Village of Freeville Board of Trustees as follows:

1. The Board hereby accepts the quote in the amount of \$4,275.00 for the installation of a 100-amp manual transfer switch and associated components.
2. The work shall include installation of the transfer switch and outlet on the existing service pedestal, and connection of the pin and sleeve connectors to the owner-supplied cord.
3. The Board further accepts the quote in the amount for \$8,424.00 for installation of the owner-supplied transfer switch and generator at the treatment plant.
4. The work shall include providing and installing conduit and wiring, setting the transfer switch, and connecting feeder and control wiring to the generator.
5. The Board acknowledges that the quoted price includes all labor and materials, and that sales tax has not been added.
6. The Board acknowledges that gas hookup, digging, and backfilling at the treatment plant will be completed by others.
7. The Board authorizes staff to proceed with scheduling and coordinating the installation.
8. The Board further authorizes the Clerk to execute any documents necessary to complete the transaction.

PASSED AND ADOPTED this November 4th, 2025 by Board of Trustees of the Village of Freeville.

Trustee Olson seconded. All members voted aye. Motion passed.

Resolution-2021 Ram Truck Sale: Trustee Olson made a motion to accept the following resolution:

A Resolution Declaring the 2021 Ram Truck as Surplus Property and Authorizing Its Sale by Sealed Bid

WHEREAS, the Village of Freeville Board of Trustees owns a 2021 Ram truck equipped with a plow, identified by VIN 3C6UR5CJ4MG561724, and

WHEREAS, said vehicle is no longer necessary for municipal operations is deemed surplus property, and

WHEREAS, the Board of Trustees desires to sell the vehicle to a private party and must therefore advertise the sale and accept sealed bids in accordance with applicable procedures, and

WHEREAS, the Board wishes to establish a reserve price of \$30,000 to ensure the vehicle is not sold below fair market value,

NOW, THEREFORE BE IT RESOLVED by the Village of Freeville Board of Trustees as follows:

1. The 2021 Ram Truck VIN 3C6UR5CJ4MG561724 is hereby deemed surplus property.
2. The Board authorizes the sale of vehicle by sealed bid, with a reserve price of \$30,000.
3. The Board directs the Clerk to advertise the sale in appropriate public forums including local newspapers and other relevant platforms.
4. Sealed bids shall be accepted until Monday, December 1st, 2025 at 11:00AM.
5. Bids shall be publicly opened at the Board of Trustees Meeting on Tuesday, December 2nd, 2025 at 7:00PM held at 5 Factory Street.
6. The Board reserves the right to reject any/all bids not meeting the reserve price or deemed not in the best interest of the municipality.

PASSED AND ADOPTED this November 4th, 2025 by the Board of Trustees of the Village of Freeville.

Trustee Ortolano seconded. All members voted aye. Motion passed.

Resolution-NYPA Contract: Trustee Fogel made a motion to accept the following resolution:

A Resolution Authorizing Execution of Streetlight Service Agreement with the New York Power Authority

WHEREAS, The Village of Freeville previously entered into a Master Cost Recovery Agreement with the New York Power Authority (NYPA) dated April 25, 2019, to facilitate improvements including the conversion of approximately 60 streetlights to LED technology; and,

WHEREAS, NYPA has presented a Customer Project Commitment (CPC), WBS#: ES-ESN-6200-0010, outline the scope of ongoing streetlight maintenance services to ensure the continued functionality and safety of Village's streetlight infrastructure: and

WHEREAS, the CPC includes provisions for Routine, Non-Routine, and Emergency Maintenance services, with clearly defined response times, cost structures, and responsibilities for both NYPA and the Village; and

WHEREAS, the services will be coordinated through an asset management system (AMS) licensed and managed by the Village, with NYPA and its qualified service providers utilizing this system for work order tracking, documentation, and communication; and

WHEREAS, the CPC specifies that:

- Routine maintenance includes tasks such as replacing damaged fixtures, fuses, and asset control nodes, and relocating lights during utility pole replacements;
- Non-routine maintenance includes repairs exceeding \$2,500 such as pole replacements, underground wiring, and vandalism-related repairs, which require prior written approval from the Village;
- Emergency services will be provided within four hours of notification to ensure public safety, followed by non-routine repair procedures;
- NYPA will consult annually with the Village to review service performance and upcoming maintenance needs;

and

WHEREAS, the CPC is executory only to the extent of funds appropriated and available, and does not obligate the Village to appropriate additional funds beyond those available for the project;

THEREFORE, BE IT RESOLVED, that the Village of Freeville Board of Trustees hereby authorizes the Mayor to execute the Customer Project Commitment with the New York Power Authority for streetlight maintenance services as described therein, subject to the terms of the Master Agreement dated April 25, 2019, and that the Village Clerk shall maintain a copy of the executed CPC in the official records of the Village and coordinate with NYPA to designate a primary contact for asset management and service coordination.

Trustee Ortolano seconded. All members voted aye. Motion passed.

Adjournment: Trustee Ortolano motioned to adjourn the meeting. Trustee Olson seconded the motion. All members present voted aye. Motion passed. The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Julia Wallace
Village Clerk