

**VILLAGE OF FREEVILLE BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**January 7, 2025**

A regular meeting of the Village of Freeville Board of Trustees was held on January 7, 2025, at the Village Hall.

**Call to Order:** Mayor McCarty called the meeting to order at 7:30 pm

**Present:** Mayor Miles McCarty; Trustees: David Fogel, Jason Cuykendall, Stephanie Ortolano; Absent: Diana Radford; Fire Chief Michael Parker

**Privilege of the Floor:** Fire Chief Michael Parker discussed the Town of Dryden's Application for a Local Government Efficiency Grant.

**Minutes:** Trustee Ortolano motioned to approve the December 3, 2024 Board of Trustees Meeting Minutes. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

**Public Works:** Trustee Fogel motioned to approve the Public Works Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Treasurer:** Trustee Cuykendall motioned to approve the Treasurer Report. Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

**Code Enforcement:** Trustee Fogel motioned to approve the Code Enforcement Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Planning Board:** Trustee Ortolano motioned to approve the November 26, 2024 Planning Board Meeting Minutes. Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

**Zoning Board:** Trustee Cuykendall motioned to approve the October 9, 2024 Planning Board Meeting Minutes. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Justice Report:** Trustee Fogel motioned to approve the November 2024 Justice Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

**Clerk:** Trustee Fogel motioned to approve the Clerk Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Vouchers:** Trustee Cuykendall motioned to approve abstract #0125. Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

**Old Business:**

**DEC / WWTP:** Discussion was held regarding sampling and the monthly discharge report.

**New Business:**

**Set Date - Draft Laws:** Discussion was held regarding the language of draft local laws. Local Laws 1-9 will be presented at a public hearing on February 4th, 2025 at 7:15 p.m.

**Employee Benefit and Time Off Policy:** Trustee Cuykendall motioned to adopt the revised Employee Benefit and Time Off Policy. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Health Consortium Municipal Cooperative Agreement Resolution:** Trustee Cuykendall motioned to approve the 2025 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Election Resolutions:** Trustee Fogel motioned to approve the following election resolutions:

- ❖ Adopt a resolution abolishing the village registration day.
- ❖ Adopt a resolution designating Tuesday, March 18, 2025 as the day of the Village elections. Elections will be held in the Village Court Chamber at 5 Factory Street, Freeville, NY. The polls will be open from 12:00 noon until 9:00 p.m.

Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Resolution - Records Audit:** Trustee Cuykendall motioned to approve the following resolution:

WHEREAS, The Board of Trustees of the Village of Freeville wishes to comply with the requirements of Section 2019-a of the Uniform Justice Court Act,

NOW, THEREFORE, BE IT:

RESOLVED that the Board of Trustees hereby acknowledges and accepts the following audit of the Freeville Village Court records, conducted by Mayor McCarty, Trustee Cuykendall, and Trustee Ortolano on January 6, 2024 at Village Hall at 11:00am..

Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

**FYI - FEMA Notification:** Discussion was held regarding a letter received from the Federal Emergency Management Agency regarding the final flood hazard determination.

**Resolution - Support Town of Dryden LGE Grant Application:** This agenda item was tabled.

**Resolution - Dissolution and Consolidation of Court with Town of Dryden:** Trustee Cuykendall motioned to approve the following resolution:

WHEREAS, on December 5, 2023 the Village Board of Trustees voted to abolish the Village Justice position as of the end of the current Justice term, May 31, 2026. The Village Justice position was subsequently vacated on March 22, 2024. The Village Board has determined that dissolving the Village Court and consolidating it with the Town of Dryden Court will result in increased efficiency and reduced costs;

NOW, THEREFORE, BE IT RESOLVED:

1. Dissolution of Village Court: The Village Court shall be dissolved; this resolution is adopted Subject to Permissive Referendum as required by law, and will take effect immediately upon the conclusion of the statutory waiting period.
2. Transfer of Cases: All pending cases, records, and relevant documents from the Village Court shall be transferred to the Town Court.
3. Town Jurisdiction: The Town Court shall assume jurisdiction over all matters previously under the jurisdiction of the Village Court.
4. Notification: Appropriate notice shall be sent to all relevant parties, informing them of the dissolution of the Village Court and the consolidation with the Town Court.
5. Implementation: The Village and Town shall work together to ensure a smooth transition of all administrative and judicial responsibilities.
6. Repeal of Inconsistent Resolutions: Any prior resolutions that are inconsistent with this

Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

**Cedarwood Engineering Contract:** Motion was made by Trustee Cuykendall to authorize Mayor McCarty to sign the Cedarwood Engineering (formerly Blue Line Engineering) Contract. Seconded by Trustee Ortolano. All members present voted aye. Motion passed.

Trustee Cuykendall motioned to adjourn the meeting. Trustee Fogel seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Heather Murray  
Village Clerk-Treasurer