

VILLAGE OF FREEVILLE
PLANNING BOARD MEETING MINUTES
November 26, 2024

A Regular Meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Tuesday, November 26, 2024.

Present:

Chairperson Tom Cavataio, Members Yosef Al Shoffe, Melanie Allen, Ryan Maher, Sean O'Brien, and Juan Vazquez-Leddon, and Deputy Clerk Deborah Rude. Absent was Vice Chair Diane Eaton. Also present were Code Official Casey Drader and Applicant Amy Dickinson.

Call to Order:

The Meeting was called to order at 7:15pm by Chairman Cavataio.

Privilege of the Floor:

No one was present for Privilege of the Floor.

Approval of Minutes:

Member Maher made a motion to approve the minutes from October 22, 2024. Member Allen seconded the motion, all Members present voted Aye.

Discussions-Site Plan Review:

Chairman Cavataio opened the meeting for the Site Plan Review for 24 Main Street, a commercial space owned by Amy Dickinson.

Ms Dickinson shared background information about the business going in. The business owner will be manufacturing items to sell at other locations (lotions, soaps, etc).

Planning Board Members asked questions about parking, entrances, accessibility, chemicals, waste, and any need for other permits. All information was adequate to complete the Site Plan Review.

Members then went over the SEQR (Part 1). Again, everything was in order to move on to a vote on the project.

Vote:

Chairman Cavataio entertained a motion to approve the Site Plan Review of 24 Main Street. Member Maher made a motion to approve, Member Allen seconded the motion. Member O'Brien had to leave prior to the vote; there were 5 Members present, all voted Aye.

Other Discussion:

Chairman Cavataio stated that he will attend the Board of Trustees meeting on December 3rd to share information from this meeting; Vice Chairperson Eaton will also be in attendance, to give input on proposed Local Laws as requested by the Board of Trustees.

Adjournment:

Member Leddon-Vasquez made a motion to adjourn the meeting; Member Allen seconded the motion, all Members present voted Aye. The meeting adjourned at 8:32.

Next Scheduled Meeting:

The next scheduled Planning Board Meeting will be held on Tuesday, December 17, 2024 at 7pm. This is scheduled a week early due to Christmas Eve being the 4th Tuesday of the month.

Respectfully submitted,

Deborah Rude
Deputy Clerk
Village of Freeville