

**VILLAGE OF FREEVILLE**  
**PLANNING BOARD MEETING MINUTES**  
**October 22, 2024**

A Regular Meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Tuesday, October 22, 2024.

**Present:**

Members: Diane Eaton (Vice Chair), Yosef Al Shoffe, Ryan Maher, Sean O'Brien, and Juan Vazquez-Leddon  
Deborah Rude, Village Deputy Clerk

**Absent:**

Members Tom Cavataio (Chairman) and Melanie Allen.

**Call to Order:**

The Meeting was called to order at 7:01 pm by Vice Chairman Eaton.

**Privilege of the Floor:**

No one was present for Privilege of the Floor.

**Approval of Minutes:**

Member Maher made a motion to approve the minutes from September 24, 2024. Member Al Shoffe seconded the motion, all Members present voted Aye.

**Discussions:**

Members discussed the Comprehensive Plan. New Members agreed to help with sections of the Plan. Members will work on their sections over the next month and report to the November meeting with updates.

Vice Chairperson Eaton shared that a Planning Board Member should be present at Board of Trustees meetings to share what has been worked on and answer any questions; Member Maher will attend the November 5, 2024 Board of Trustees meeting.

Members also worked on updates to the Village Land Use Code, Article 2. There were a few questions for Village Code Official, Casey Drader. Deputy Clerk Rude will contact him for clarification. Members plan to vote to approve updates at the November 26 Planning Board Meeting.

**Adjournment:**

Member Maher made a motion to adjourn the meeting; Member Vasquez-Leddon seconded the motion, all Members present voted Aye. The meeting adjourned at 8:52pm.

**Next Scheduled Meeting:**

The next scheduled Planning Board Meeting will be held on Tuesday, November 26, 2024 at 7 pm.

Respectfully submitted,

Deborah Rude  
Deputy Clerk  
Village of Freeville