

VILLAGE OF FREEVILLE
PLANNING BOARD MEETING MINUTES
May 28, 2024

A Regular Meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Tuesday, May 28, 2024.

Present:

Planning Board Members Justin DiMatteo (Chairman), Melanie Allen, Tom Cavataio, and Ryan Maher, Deputy Clerk Deborah Rude. Member Diane Eaton was absent.

Call to Order:

The Meeting was called to order at 7:06 pm by Chairman DiMatteo.

Privilege of the Floor:

No one was present for Privilege of the Floor.

Approval of Minutes:

Member Maher made a motion to approve the minutes from April 23, 2024. Member Allen seconded the motion, and all Members present voted Aye.

Discussions:

Members discussed terms and potential future Members, and will follow up with the Mayor regarding contacting Village residents who may be interested. The Planning Board will vote on a new Chairperson at the next meeting, as Chairman DiMatteo's term ends this month.

Members discussed upcoming meetings, confirming that a quorum should be available for each regularly scheduled meeting.

Several Members attended training recently and shared information with other Members. The training focused on Site Plan Review processes. Members discussed their role in Site Plan Reviews and similar processes in the Village, acknowledging that the Comprehensive Plan needs to be completed as it is an important document in guiding their decisions. They also plan to look over the Land Use Development Code to confirm that it and the Comprehensive Plan are cohesive.

Members plan to use the next meeting as an opportunity to work on various sections of the Comprehensive Plan.

Members briefly discussed previous projects. INHS will start construction on their lots on Fall Creek Road and Cook Street this summer.

Adjournment:

Member Mahar made a motion to adjourn the meeting; Member Cavataio seconded the motion, all Members present voted Aye. The meeting adjourned at 8:34 pm.

Next Scheduled Meeting:

The next scheduled Planning Board Meeting will be held on Tuesday, June 25, 2024 at 7 pm.

Respectfully submitted,

Deborah Rude
Deputy Clerk
Village of Freeville