

VILLAGE OF FREEVILLE BOARD OF TRUSTEES
MEETING MINUTES
September 5, 2023

A regular meeting of the Village of Freeville Board of Trustees was held on September 5, 2023, at the Village Hall.

Call to Order: Mayor McCarty called the meeting to order at 7:30 pm

Present: Mayor Miles McCarty; Trustees: David Fogel, Diana Radford, Stephanie Ortolano, Jason Cuykendall; Code Enforcement Official Casey Drader; Clerk-Treasurer Heather Murray; Deputy Fire Chief Gregory Parker; Deer Management Participant Eric Toftegaard; Zoning Board Chairman Michael Whalen

Privilege of the Floor: Zoning Board Chairman Michael Whalen spoke regarding an application for a solar array and its relation to the Land Use Law and the Village's Local Law #2 of 2017 Solar and Wind Energy. Chairman Whalen suggested that the Board consider incorporating Local Law #2 into the Village's Land Use Code. Discussion was also held regarding the Village Fee Schedule, as well as the Planned Unit Development (PUD) and its relation to the solar array application.

Eric Toftegaard answered questions and discussed the results of the FY 22-23 Deer Management Program.

Deputy Fire Chief Gregory Parker discussed the FEMA grant awarded to multiple fire departments in the Town of Dryden. Discussion was also held regarding upcoming repairs at the Fire Hall, as well as the status of the structure on 15 Railroad Street.

Minutes: Trustee Cuykendall motioned to approve the following Board of Trustee Meeting Minutes:

- ❖ May 2, 2023 Board of Trustee Meeting
- ❖ June 6, 2023 Sewer Grievance Day
- ❖ June 6, 2023 Board of Trustee Meeting
- ❖ July 6, 2023 Public Hearing for Local Law #3, Local Law #4
- ❖ July 6, 2023 Board of Trustee Meeting
- ❖ August 1, 2023 Board of Trustee Meeting

Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

Public Works: Discussion was held regarding the cost of brush grinding. The decision was made to discontinue brush drop off at DPW drive, to discourage illegal dumping. Trustee Ortolano motioned to approve the Public Works Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Treasurer: Trustee Cuykendall motioned to approve the Treasurer Report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Code Enforcement: Code Official Casey Drader discussed the status of Life Safety Inspections within the Village. Discussion was also held regarding the Land Use Law and the site plan review requirements for wells and septic systems. Trustee Ortolano motioned to approve the Code Enforcement Report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Justice Report: Trustee Fogel motioned to approve the July 2023 Justice Report. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

Clerk: Trustee Cuykendall motioned to approve the Clerk Report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Vouchers: Trustee Cuykendall motioned to approve abstract #0923. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Old Business:

DEC / WWTP: Discussion was held regarding the Capital Improvements Plan for the GHD Engineering Study as well as the deadlines for the Short Term Corrections Plan. Discussion was held regarding the Hazard Mitigation Grant, the Village was awarded a grant from FEMA for the installation of a generator at the sewer plant.

Village Speeding: Trustee Cuykendall discussed his research regarding the process to lower Village speed limits. Due to constraints and costs involved in the process, consideration of the matter is postponed.

Door to Door Soliciting: Discussion was held regarding updating the current Solicitation Law. Trustee Fogel will present an updated draft at his earliest convenience.

NY Museum of Archeology - Core Drilling Study: Discussion was held regarding the NY Museum request to drill and collect core samples on a property on Johnson Street. The Village and property owner have agreed to permit the drilling for archaeological core samples.

Deer Management - Renewal: Trustee Cuykendall voted to renew the Deer Management Program for FY 2023-2024. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Official Village Newspaper: Discussion was held regarding the cost of legal notices for other media outlets. The Village will continue to post notices in the Ithaca Journal.

New Business:

Set Date - Court Records Audit: The court records audit was set for Wednesday, September 20th, 2023.

FY 22-23 Budget Modifications & Final Budget: Trustee Ortolano motioned to accept the attached FY 22-23 Budget Modifications. Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

Coalition Against Bigger Trucks: Discussion was held regarding a letter from the Coalition Against Bigger Trucks, the Board is in support of the group's advocacy for highway safety and sound transportation policies.

FY 23-24 Budget Modifications & Final Budget: Trustee Ortolano motioned to accept the following FY 23-24 Budget Modifications:

FY 2023-2024 General Fund Budget Modification

➤ To account for receipt of 2020 EFC Grant Funds for I/I Study:

Expense Account	From	To	Difference
G2706 EFC Grant	\$ 0.00	\$ 12,450.00	\$ 12,450.00↑

Expense Account	From	To	Difference
G8130.44 Sewer Repairs	\$ 15,000.00	\$ 27,450.00	\$ 12,450.00↑

➤ To account for reduction in August Sewer O&M Billing:

Expense Account	From	To	Difference
G2120 Sewer Rents O&M	\$ 145,911.00	\$ 145,698.65	\$ 212.35↓

Expense Account	From	To	Difference
G8130.44 Sewer Repairs	\$ 27,450.00	\$ 27,237.65	\$ 212.35↓

Trustee Fogel seconded the motion. All members present voted aye. Motion passed.

Fee Schedule: The Board unanimously agreed to create a fire victim fee waiver for building permit fees and O&M sewer fees. The Board also decided to create an application fee for building permits. Clerk-Treasurer Murray will post the updated fee schedule.

Executive Session - Personnel Matters: Trustee Radford motioned to enter into executive session for personnel matters at 9:51 p.m. Trustee Fogel seconded the motion. All members present voted aye. Motion passed. Trustee Fogel motioned to exit the executive session at 10:24 p.m. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed.

Trustee Fogel motioned to adjourn the meeting. Trustee Ortolano seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 10:24 p.m.

Respectfully submitted,

Heather Murray
Village Clerk-Treasurer