

**VILLAGE OF FREEVILLE**  
**ZONING BOARD OF APPEALS MEETING MINUTES**  
**September 11, 2023**

The Village Zoning Board of Appeals met at the Village Hall, 5 Factory Street, Freeville, NY on Monday, September 11, 2023.

**Call to Order:**

The Meeting was called to order at 7:00 pm by Chairman Michael Whalen.

**Present:**

Mayor Miles McCarty, Chair Michael Whalen, Member David Lampman, Member Kristen Olson, Member Marcus Griffith.

**Approval of Minutes:**

Member Griffith made a motion to approve the Minutes from the Board's most recent meeting (held on July 10, 2023), seconded by Member Olson. All Members present voted Aye.

**Privilege of the Floor and Discussions:**

Members discussed the option to include privilege of the floor as a component of its regularly scheduled meetings although it is not a requirement. Members present agreed that it would be desirable to provide the public with an opportunity to speak to the Board and to receive information from the Board in this manner. Time limits on speakers were also discussed. Member Olson made a motion to include privilege of the floor in the ZBA's regularly scheduled meetings with a time limit of five (5) minutes per speaker. The motion was seconded by Member Lampman. All Members present voted Aye.

A discussion was held regarding Village resident Ron Szymanski's application for a use variance. Chairman Whalen noted that he referred Mr. Szymanski to first apply for a permit from the Village Code Enforcement Officer and provided information about the process for appealing a decision of the CEO.

Members discussed quorum requirements, the ZBA's lack of alternate members, and training requirements.

Members discussed the Village's 2017 Solar and Wind Law. Chairman Whalen noted he has recommended to the Village Board of Trustees to incorporate the law into the Village of Freeville Land Use and Development Code. Chairman Whalen also noted that he has discussed the fee structure for solar and wind projects with the Board of Trustees.

Members present summarized training sessions they have taken and agreed to share links to online training sessions with each other.

Members discussed the process for considering variances. It was noted that Freeville's Land Use and Development Code uses different terminology than New York State uses to describe the types of variances. Members also discussed the existing PUD.

Chairman Whalen made a motion to close the meeting, seconded by Member Griffith. All Members present voted Aye. The meeting was adjourned at 7:53 pm.

**Next Scheduled Meeting:**

The next Zoning Board of Appeals meeting is scheduled for Monday, November 6, 2023 at 7:00pm.

Respectfully submitted,

Kristen Olson  
Member, Zoning Board of Appeals