

VILLAGE OF FREEVILLE
PLANNING BOARD MEETING MINUTES
July 27, 2023

A regular scheduled meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Thursday, July 27, 2023.

Present were: Vice Chairman Justin DiMatteo, Member Melanie Allen, Member Tom Cavataio and Member Ryan Maher. Also present were Deputy Clerk Deborah Rude, Mayor Miles McCarty and Board of Trustees Member David Fogel.

The Meeting was called to order at 7:01 pm by Vice Chairman DiMatteo.

Discussion was held regarding a personnel matter and subsequent vacancy on the Planning Board.

There was discussion regarding the Rail Trail and the upcoming walking tour being led by Village Historian, Kristen Olson.

Discussion took place regarding a proposed geological study in the Village.

Members discussed possible candidates for the Planning Board, as there is an opening.

Members then voted to approve the Minutes from June 22, 2023, taken by Member Tom Cavataio. Member Allen made a motion to adjourn, seconded by Member Cavataio. All Members present voted Aye.

There was discussion regarding the density law, which the Board of Trustees created and passed at a previous BOT meeting.

There was also discussion regarding potential upcoming applications to the ZBA for variances. No application has been filed at this time.

Members discussed the need to fill the Chairperson position. Justin DiMatteo was willing to complete the term, which will end 5/31/2024. It was decided that a Vice Chair is not needed at this time. Member Cavataio made a motion to appoint Member DiMatteo as Chair, Member Maher seconded. All Members present voted Aye (Member DiMatteo abstaining).

Members then discussed future agenda items. They will continue to work on the definitions in the Land Use and Development Code. They will work to update the draft text for the Comprehensive Plan in the near future. New and improved maps are needed for various land use zones in the Village as well as an update to the Flood Plain Zone; there is a possible grant to fund skilled computer mapping services. This topic is deferred to a future meeting..

The August meeting of the Planning Board will be canceled, as there will not be a quorum of Members available. The next meeting will be held in September.

The meeting was adjourned at 8:25pm with a motion made by Member Maher and seconded by Member Cavataio. All Members voted Aye.

The next Planning Board meeting will be held on Thursday, September 28, 2023 at 7 pm.

Respectfully submitted,

Deborah Rude
Village Deputy Clerk