

VILLAGE OF FREEVILLE PLANNING BOARD MEETING

Meeting Minutes

June 22, 2023

A regular schedule meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, New York on Thursday, June 22, 2023.

The meeting was called to order at 7:05 p.m. by Chairman Buttner.

Present were: Chairman Brian Buttner, Member Tom Cavataio, and Member Melanie Allen. Member Ryan Maher and member Justin DiMatteo were absent.

Privilege of the Floor and Discussions: None.

Approval of Meeting minutes: Members voted to approve the May meeting minutes. Motion to approve was made by Member Cavataio, seconded by Member Allen; all present voted to approve without corrections.

Old Business:

1. Continue working on current land use definitions – this topic was deferred until the full planning board meets.
2. Update on draft text for Comprehensive Plan – limited discussion regarding keeping this issue in mind for near future.
3. New improved maps for various land use zones in Village, overlay zones, and updated flood plain zone – brief, general discussion.
4. Pursue possible grant funding for skilled computer mapping services – this topic was also deferred.

New Business:

1. The Village Boards desire for the planning about to revise the land use and development code (LUDC) to eliminate the avoidance of a site plan review for projects of the scope of 52 Main St.
 - A. Discussion of comments and recommendations by Trustees Jason Cuykendall and Mayor Miles McCarty regarding lot density, min. lot frontage.
 - B. Planning Board suggestions:
 - a. Number of dwellings per lot not to exceed two, to include two single-family dwellings, or one single-family dwelling and one accessory dwelling (ex. elder cottage) or one duplex two-family dwelling.
 - b. Min. Lot Frontage:
Residential lot with municipal sewer: 100 ft
Residential lot with private on-site sewage system: 150 ft

A brief, general discussion about elements of the 52 Main St. development followed.

Call to adjourn: Motion to adjourn made by Member Cavataio, seconded by Member M. Allen. All members voted aye. Meeting adjourned at 8:43pm.

Next Planning Board Meeting: Thursday, July 28th (7pm).

Respectfully submitted,
Tom Cavataio
Planning Board member