

VILLAGE OF FREEVILLE
PLANNING BOARD MEETING MINUTES
May 25, 2023

A regular scheduled meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Thursday, May 25, 2023.

Call to Order: The Meeting was called to order at 7:01 pm by Chairman Brian Buttner.

Present: Chairman Brian Buttner, Vice Chairman Justin DiMatteo, Member Melanie Allen, and Member Tom Cavataio. Also present was Deputy Clerk Deborah Rude, Mayor Miles McCarty and Board of Trustees Member David Fogel. Member Ryan Maher was absent.

Privilege of the Floor and Discussions:

Mayor McCarty was present for the Privilege of the Floor, and brought up the need for clarification of a couple of laws in the Village, including the Planned Unit Development (PUD) located at 13 TanBark Circle, as there is a possibility of plans for that parcel.

Related to that, discussion took place regarding the Sewer capacity, and the fact that our current sewer will not be capable of handling a large-scale project such as what has been discussed at that location; the Village BOT changed the Fee Schedule during the annual budget meeting this year so that the applicant is responsible for the cost of sewer expenses.

Discussion also took place in relation to the Freeville Cottages current project located at 52 Main Street; Village Superintendent of Public Works, Pat Brennan, determined that the current sewer could handle the proposed load at that location.

Further discussion transpired about the Freeville Cottages project, clarifying how it met the requirements of the law as it is currently written.

Discussion then moved towards adjusting/adopting legislation regarding how many homes can be on one parcel of land and further clarifying our Village law.

Discussion took place regarding the Comprehensive Plan, and how that will move forward toward completion over the next year.

Discussion took place regarding the Planning Board keeping privilege of the floor to 5 minutes per person, to stay on schedule with pertinent issues and tasks.

Chairman Buttner brought up the Flood Plain Overview, and the need for a Local Flood Plain Administer, most likely the Code Official. Discussion also transpired about the need to update our Land Use Development Code to comply with the Flood Plain Law.

Chairman Buttner brought up changing the order of the meeting so that minutes are approved at the beginning.

Approval of Minutes:

Members voted to approve the Minutes from February 14, 2023. Vice Chairman DiMatteo made a motion to approve the minutes, seconded by Member Cavataio; all members present voted Aye.

Members voted to approve the Minutes from March 14, 2023. Member Cavataio made a motion to approve the minutes, seconded by Member Allen; all members present voted Aye.

Members voted to approve the Minutes from April 11, 2023. Vice Chairman DiMatteo made a motion to approve the minutes, seconded by Member Cavataio; all members present voted Aye.

Adjournment: Chairman Buttner made a motion to adjourn, seconded by Member DiMatteo. All Members present voted Aye. The meeting was adjourned at 8:15 pm.

Next Scheduled Meeting: The next Planning Board meeting is scheduled for Thursday, June 22, 2023 at 7 pm.

Respectfully submitted,

Deborah Rude
Village Deputy Clerk