

VILLAGE OF FREEVILLE
PLANNING BOARD MEETING MINUTES
June 23, 2022

A Regular Meeting of the Village Planning Board was held at the Village Hall, 5 Factory Street, Freeville, NY on Thursday, June 23, 2022.

Present were: Chairman Brian Buttner, Vice Chairman Justin DiMatteo, Member Melanie Allen, Member Tom Cavataio and Member Ryan Maher.

The Meeting was called to order at 7:03pm by Chairman Buttner.

No members of the Public were present for Privilege of the Floor.

No minutes prepared for approval.

Discussion took place regarding the requirements for training of Planning Board Members; Members are exempt the first year of service, then are required to receive 4 credit hours of training per year.

There was discussion regarding the Land Use Development Code, updates of which were submitted to the Board of Trustees for their approval at their July meeting. The changes will then be submitted to the State. Other changes (definitions and typos) will be worked on at a later date.

Discussion took place regarding the Site Plan Review of 36 Main Street; no contact to move forward.

Chairman Buttner stated that he is in contact with a representative regarding the Town of Dryden Comprehensive Plan, and will be following up. He is hoping to schedule a special presentation to educate the Planning Board and community regarding the Comprehensive Plan.

A question arose regarding progress on the 13 TanBark proposed subdivision; there has been no follow-up, but Member Cavataio will reach out to the applicant.

There was discussion about the Village Comprehensive Plan including the nature of the plan and reasons for updating. Vice Chairman DiMatteo will update and share all resources in a digital folder for new Member Maher.

Discussion took place regarding updating/improving Village maps (land use zones, overlay zones, flood plain zone, combining zone). This might require County assistance or need to be contracted out. Perhaps there are grants available for this project.

The proposed County Flood Map (FEMA) was discussed as well, and the possibility of asking the County Flood Plain manager to come speak to the Planning Board, possibly in a public meeting since Freeville is so affected by the updates. Chairman Buttner will follow up.

The tree program was also brought up, and the possibility of receiving funds/donations from other sources besides the Village budget, including grants.

The July Planning Board Meeting is canceled as there is not a quorum available. Website will be updated with next scheduled meeting.

Vice Chairman DiMatteo made a motion to adjourn, seconded by Member Cavataio. All Members voted Aye. The meeting was adjourned at 8:06pm.

Respectfully submitted,

Deborah Rude
Village Deputy Clerk