

VILLAGE OF FREEVILLE PLANNING BOARD MEETING

Minutes

February 22, 2022

A meeting was held by the Village of Freeville Planning Board at the Village Hall, 5 Factory Street, Freeville, NY on Tuesday, February 22, 2022.

Present were: Chairman Justin DiMatteo, Vice Chairman Brian Buttner, Member Melanie Allen, Member Tom Cavataio, Member Stephanie Ortolano, Deputy Clerk Deborah Rude, Code Official Rick Fritz, and Subdivision Applicants Polly Cator and Ron Szymanski.

The meeting was called to order at 7:02 p.m. by Chairman DiMatteo

Member Cavataio made a motion to approve the Planning Board Minutes from January, Member Ortolano seconded the motion, all Members present voted aye.

Ms Cator was then offered Privilege of the Floor to share a letter that she submitted to the PB in advance regarding her proposed subdivision at 13 TanBark Road. In the letter, Ms Cator requested clarification of their subdivision application (Major vs Minor, possible variance).

Discussion then took place amongst the PB members, Code Official, Ms Cator and Mr Szymanski. The Planning Board confirmed that this is a major subdivision, as voted upon at the November 23, 2021 meeting. They also clarified what items were needed (full SEQR, payment, 5 copies of Preliminary Plot Map) All necessary items will need to be received prior to preparing for and scheduling a Preliminary Plat Public Hearing. The Public Hearing will require notification to neighboring land owners as well as notice in the local paper.

The Planning Board then discussed a proposed business at 36 Main Street. The applicants, Stephen and Denise Dans, have submitted a Site Plan Review Application, and will be in attendance at the March 22 PB meeting, for a Sketch Plan Review.

The Planning Board also continued conversation regarding a proposal for the Village BOT for next year's budget. Chairman DiMatteo will write up a proposal and submit it to the Village Clerk/Treasurer Heather Murray for consideration at the BOT Budget meeting.

The next Planning Board Meeting will be held on Tuesday, March 22 at 7pm. This will include a Sketch Plan Review for 36 Main Street.

Vice Chairman Buttner made a motion to adjourn, seconded by Member Ortolano. All Members present voted aye. The meeting was adjourned at 8:53pm.

Respectfully submitted,

Deborah Rude
Village Deputy Clerk