

**Village of Freeville Planning Board
Meeting Minutes
September 16, 2015**

Present: Chair Miles McCarty, Members Tom Cavataio, Ron Szymanski, Diane Eaton, Jim Krebs, Mayor David Fogel, Clerk-Treasurer Ron Campbell

Call to Order: Miles called the meeting to order at 7:30 PM.

Ron S apologized to fellow Board members for missing meetings. His work schedule has had unexpected changes as well as another employee out on maternity leave. Moving forward he has Monday and Tuesday off.

Ron motioned to change the monthly Planning Board meeting from the 3rd Wednesday of every month to the 3rd Tuesday of every month. Meeting time will remain 7:30pm. Tom seconded the motion. All members present voted aye. Motion passed. Request for day change will go before the Board of Trustees to vote upon at their next meeting October 6, 2015. Ron C will send email with results of vote.

Jim motioned to approve the minutes of the August 19th meeting. Ron S. seconded the motion. All members present voted aye. Motion passed.

Old Business:

Review of Land Use and Development Code (cont'd):

Article 4: Land Use Regulations: Administration Procedures and Rules

Section 402 Administration: Officers and Boards

402.1Planning Board are found in Article ~~6~~ **6**,...

402.2are found in ~~Sections~~ **Section** 440.

402.3determination of the ~~Board of Zoning~~ **Zoning Board of Appeals**....

402.4 Changing ~~Certificates of Compliance~~ to **Certificates of Occupancy/Compliance** in 1. 2. & 3. **Don't add, as per Rick 9/28/2015**

402.4obtain certification from the ~~Stat~~ **State** Fire Administrator

403.3(see ~~section~~ **Section**....) in 1. 2. & 3.

403.4as permitted in ~~sections~~ **Sections** 342,343....

403.5Existing Nonresidential Facility ~~eoln~~ **period**

403.5after a Zoning Permit (see Section ~~305~~ **305.2**) has been issued....

403.11activity listed in subdivisions ~~307.1~~ ~~307.2~~ **340** is to be conducted....(Tom will verify with Rick)

403.11or the Code Enforcement ~~Office~~ **Officer** at his or her....

403.12by the Code Enforcement Officer **add period** Permits shall remain in effect....

404.1 Work to ~~remain accessible and exposed~~ **Remain Accessible and Exposed**. Work shall remain...

404.2 Elements of work to ~~be inspected~~ **Work to be Inspected**. The following elements...

405.1for the purpose of ~~assuring~~ **ensuring** compliance with this....

405.1Changing ~~Certificates of Compliance~~ to **Certificates of Occupancy/Compliance** (twice in section)
Don't add, as per Rick 9/28/2015

Decided to end at beginning of **Section 406: Certificate of Conformance** with one more correction being noted:

406.3at the time the zoning regulations ~~were~~ **were** adopted or amended.

Jim motioned to adjourn the meeting, Ron seconded the motion. All members present voted aye. Meeting adjourned at 8:34

The next Planning Board meeting will be held on **Tuesday**, October 20th at 7:30 PM. (Ron C will send verification after BOT meeting)

Respectfully submitted, Ron Campbell