

**Village of Freeville Planning Board
Meeting Minutes
September 20, 2016**

Present: Planning Board Chair Diane Eaton, Planning Board Members Jim Krebs, Holly Lockwood & Ron Szymanski, Mayor David Fogel, Village Owner Peter Constantine, Clerk-Treasurer Ron Campbell & Deputy Clerk Assistant Edania Hernandez

Call to Order: Diane called the meeting to order at 7:37 PM.

After removing the word “conditionally”, Holly motioned to approve the adjusted minutes upon of the August 16th, 2016 meeting. Jim seconded the motion. All members present voted aye. Motion passed.

Site plan review for 9 Railroad Street – Mr. Constantine would like to convert the garage into living quarters.

Questions raised about if it would be a resident or a rental.

Diane wondered if garage conversion would be a structure or accessory dwelling. If there was to be a structural change it must go to zoning board.

Jim asked the question if there would be a change in the footprint of the house.

Diane presented to Mr. Constantine an option of having an Elder Cottage instead of redesigning the garage. Mr. Constantine was going to look into. Mr. Constantine was given the number to the Office of the Aging for information. If this is an option it would be presented to the Zoning Board.

Planning Board determined that, based upon information and analysis that the proposed site plan application is incomplete and will be tabled until next meeting on Tuesday, October 18th, 2016. The diagram presented did not have specific measurements and the board would need a scale rendering with parking lot dimensions. The Board wants to know the opinion of the Code Enforcement Officer, whom was not present.

Questions raised regarding implementing zones for residential/commercial properties within the village especially on Main Street.

Diane urged David to check into the warranted deed of the village property regarding the railroad right of way.

Diane motioned to adjourn the meeting. Holly seconded the motion. All members present voted aye. Meeting adjourned at 9:15 pm.

Respectfully submitted, Edania Hernandez